



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

PFMA SCM INSTRUCTION 12 OF 2026/27

**PUBLIC FINANCE MANAGEMENT ACT
(ACT 1 OF 1999)**

SUBSTITUTION OF STANDARD BIDDING DOCUMENT 4 ISSUED IN TERMS OF PFMA SCM INSTRUCTION 3 OF 2021/22: ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT

TO ALL:	ACCOUNTING OFFICERS OF DEPARTMENTS ACCOUNTING OFFICERS OF CONSTITUTIONAL INSTITUTIONS ACCOUNTING AUTHORITIES OF SCHEDULES 2 AND 3 PUBLIC ENTITIES HEAD OFFICIALS OF PROVINCIAL TREASURIES
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1. PURPOSE

The purpose of this Instruction is to substitute Annexure A, the Standard Bidding Document 4, to PFMA SCM Instruction No. 3 of 2021/22.

2. SUBSTITUTION OF ANNEXURE A TO INSTRUCTION 3 OF 2021/22

Annexure A to Instruction No. 3 of 2021/22 is hereby substituted for **Annexure A** to this Instruction.

3. APPLICABILITY

This Instruction applies to all departments, constitutional institutions, and public entities listed in Schedules 2 and 3 to the Public Finance Management Act, 1999 (Act No.1 of 1999 – 'PFMA').

4. EFFECTIVE DATE

This Instruction takes effect on 01 August 2026.

5. DISSEMINATION OF INFORMATION

5.1 Accounting officers of departments and constitutional institutions must bring the contents of this Instruction to the attention of:

- (a) Chief financial officers, heads of supply chain management and supply chain management officials of their respective institutions; and
- (b) All accounting authorities of public entities reporting to the executive authority of their respective departments.

- 5.2 Head Officials of Provincial Treasuries must bring the contents of this Instruction to the attention of accounting officers of their provincial departments and accounting authorities of the provincial public entities with the request that the information contained herein be disseminated to all chief financial officers, heads of supply chain management and supply chain management officials of their respective institutions.

6. AUTHORITY

This Instruction is issued in terms of section 76(4)(c) of the PFMA.

7. CONTACT INFORMATION

Enquiries related to this Instruction may be directed to:

Chief Directorate: Supply Chain Management Policy & Legal

Office of the Chief Procurement Officer

E-mail: CD_SCMPolicyandLegal@treasury.gov.za



DUNCAN PIETERSE
DIRECTOR-GENERAL

DATE: 14/06/26

cc Auditor-General